

PATIENT ASSET TRANSPORT LABELS

Michigan Medicine Laboratories (MLabs) Patient Asset Transport Labels are supplied to ensure timely delivery and proper routing of patient assets referred for AP consultations, transfer cases, wet tissue, or IHC tech only requests.

NLNC Consult Accessioning Label

Purpose: This label is used to aid with the shipping and receiving of inbound MLabs AP consult samples sent from the client location to MLabs. This safeguard is to ensure that the bag remains sealed until it reaches the Michigan Medicine AP accessioning area located at: NLNC Specimen Processing, 2800 Plymouth Rd Bldg. 35, Ann Arbor, Michigan, 48109.

Instructions:

- Place each sample in an individual zip lock bag with the corresponding requisition.
- Gather all the individual bags/cases to be shipped and place those in the larger zip lock bag.
- Seal the top of the zip lock bag.
- Remove the backing of the label.
- Place half of the Consult Accessioning label on one side at the top of the bag.
- Fold the second half over the top of the zip lock and seal on the opposite side (see perforated line in center of label/fold over top of bag).
- Place the packaged samples in your designated area to be shipped or place samples in a UPS or Fed Ex shipper to be shipped.



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NLNC Transfer Accessioning Label

Purpose: This label is used to assist our Michigan Medicine accessioning area in identifying all AP transfer cases that were requested from another health system or physician sent from the client location to Michigan Medicine. Example: Our Michigan Medicine Rogel Cancer Center will often ask for slides from an outside faculty for a new patient consult. This safeguard helps route the case to be properly billed and resulted to the requestor. When the borrowed assets are returned a copy of our report will also be included. This precaution also assures the bag remains sealed until it reaches the Michigan Medicine AP accessioning area located at: NLNC Specimen Processing, 2800 Plymouth Rd Bldg. 35, Ann Arbor, Michigan, 48109.

Instructions:

- Place each sample in an individual sample zip lock bag with the corresponding requisition.
- Gather all the individual bags/cases to be shipped and place those in the larger zip lock bag.
- Seal the top of the zip lock bag.
- Remove the backing of the label.
- Place half of the Transfer Accessioning label on one side at the top of the bag.
- Fold the second half over the top of the zip lock and seal on the opposite side (see perforated line in center of label/fold over top of bag).
- Place the packaged samples in your designated area to be shipped or place samples in a UPS or Fed Ex shipper to be shipped.



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Wet Tissue, Body Fluids, Blood/Bone Marrow Label

Purpose: This label is used to aid with the shipping and receiving of inbound wet tissue, body fluid, blood, or bone marrow specimens sent from the client location to MLabs. This safeguard is to assure that packages containing these types of specimens are prioritized to be opened and processed right away to maintain optimal specimen integrity.

Instructions:

- Place each sample in an individual sample zip lock bag with the corresponding requisition.
- Gather all the individual bags/cases to be shipped and place those in the larger zip lock bag.
- Seal the top of the zip lock bag.
- If specimens are being sent via local courier:
 - Remove the backing of the label.
 - Place half of the Wet Tissue label on one side at the top of the bag.
 - Fold the second half over the top of the zip lock and seal on the opposite side (see perforated line in center of label/fold over top of bag).
- If specimens are being sent via UPS or FedEx:
 - Place samples in the UPS or Fed Ex shipper.
 - Remove the backing of the label and affix to the outside of the shipper or package.
- Place the packaged samples in your designated area to be shipped.



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NLNC IHC Tech Only Label

Purpose: This label is used to aid with the shipping and receiving of inbound IHC Tech Only requests sent from the client location to MLabs. This safeguard is to assure the bag or envelope remains sealed until it reaches the Michigan Medicine AP accessioning area located at: NLNC Specimen Processing, 2800 Plymouth Rd Bldg. 35, Ann Arbor, Michigan, 48109.

Instructions:

- Place each sample in an individual sample zip lock bag with the corresponding requisition.
- Gather all the individual bags/cases to be shipped and place those in the larger zip lock bag.
- Seal the top of the zip lock bag.
- Remove the backing of the label.
- Place half of the IHC Tech Only label on one side at the top of the bag.
- Fold the second half over the top of the zip lock and seal on the opposite side (see perforated line in center of label/fold over top of bag).
- Place the packaged samples in your designated area to be shipped or place samples in a UPS or Fed Ex shipper to be shipped.





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Returning IHC Slides Label

Purpose: This label is used to aid with the shipping and receiving of outbound IHC Tech Only return materials sent from MLabs to the client location. This label will be placed on outgoing IHC slides sent from Michigan Medicine Laboratories to the referring client location to provide a visual reference to assist the client in easily identifying that the shipment contains returned IHC slides that had been sent for IHC Tech Only services.

