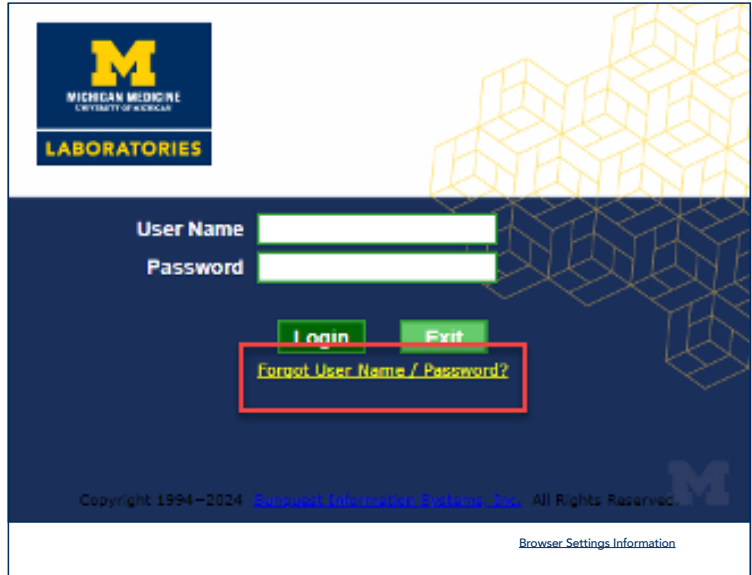**Michigan Medicine Laboratories (MLabs)**

N-LNC Specimen Processing
2800 Plymouth Rd, Bldg 35
Ann Arbor, MI 48109-2800

734.936.2598 • 800.862.7284 • mlabs.umich.edu
FAX: 734.936.0755

PASSWORD RESET JOB AIDE

1 Click on **forgot "Username / Password."**

2 Enter **"User ID and Site ID."**
Click ok.

SITE ID:
If unknown, please contact your supervisor or our client services team at 800.862.7284.

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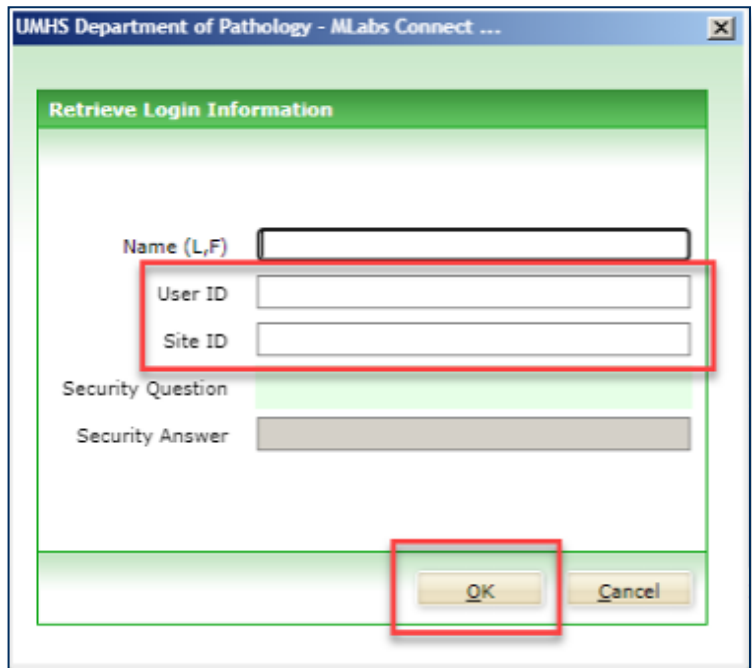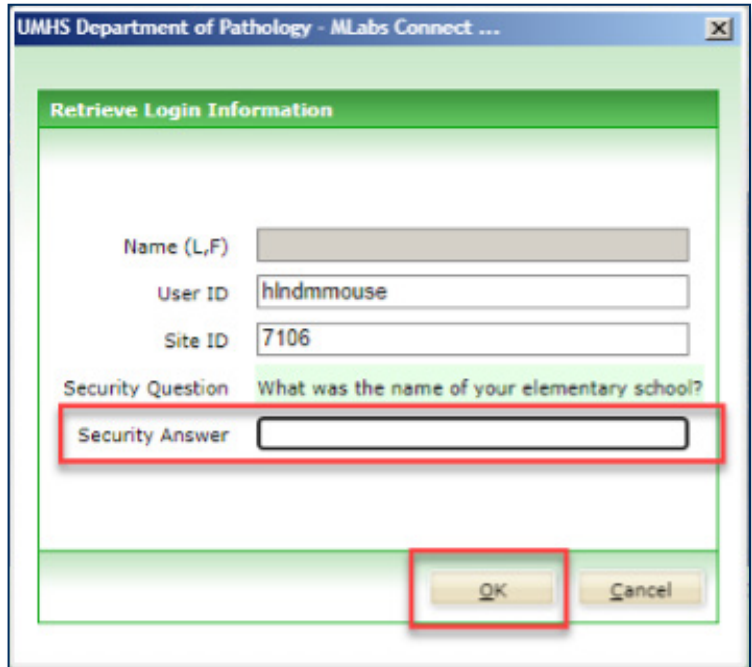
PASSWORD RESET
JOB AIDE

3 Your preset security question will auto-populate.

Answer your **security question** and click ok.

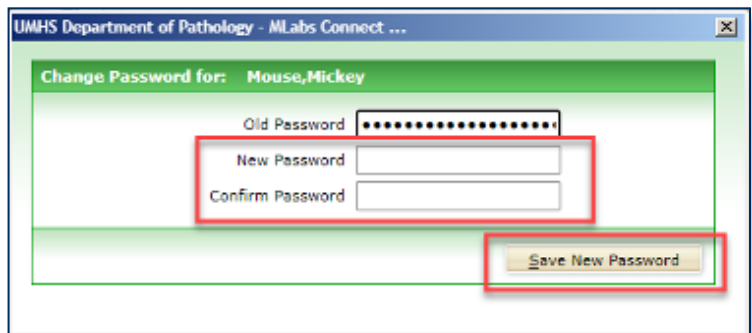> **NOTE:** Your "Security Answer" is case sensitive.

4 Provide a "**New Password**."

(Password must contain 15 characters or longer, must contain 1 upper case letter, 1 lower case letter and 1 numeric value.

Example: Mlabss123456789)

Click "**Save New Password**."

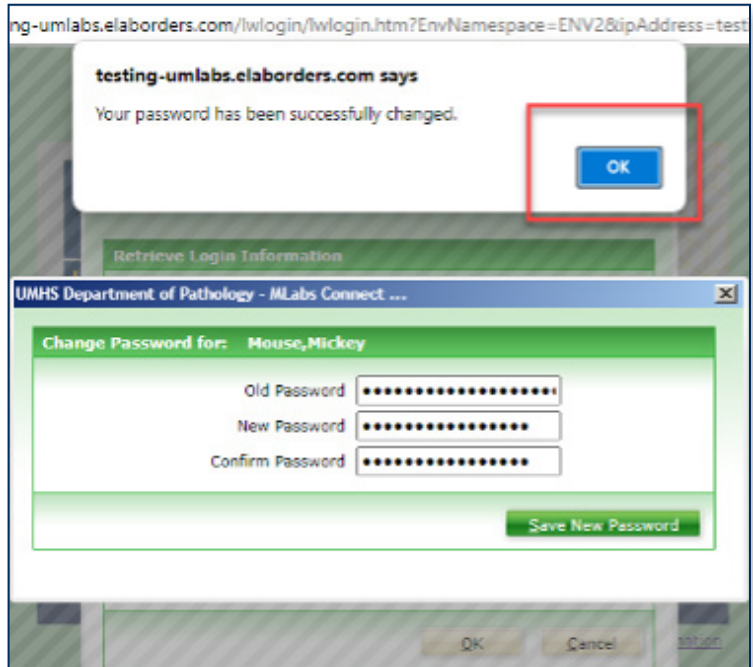> **NOTE:** Your old password will auto populate and is not required.

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5 You have now successfully reset
your password.

6 If you encounter any issues
resetting your password, please
click the link in the right-hand box
and follow the steps.