

#### **Michigan Medicine** Laboratories (MLabs)

N-LNC Specimen Processing 2800 Plymouth Rd, Bldg 35 Ann Arbor, MI 48109-2800

734.936.2598 • 800.862.7284 • mlabs.umich.edu FAX: 734.936.0755

# HOW TO FILL OUT A **RENAL BIOPSY REQUISITION FORM**

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## PATIENT HISTORY

Proactively providing a recent comprehensive outpatient clinical note, inpatient consultation note, or discharge summary with relevant laboratory test results facilitates a faster turn-around-time.

#### **MATERIALS & SPECIMEN TYPES**

MLabs verifies what is indicated on the requisition with the specimens received and manages any discrepancies.

#### 9 LATERALITY

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The laterality of the kidney biopsied (left, right, allograft) supports proper evaluation and reporting of the patient diagnosis.

**CLIENT & WARD** 

The client and ward code supports timely delivery of patient results to the ordering location.

#### PATIENT IDENTIFICATION

Provide legal first and last name of the patient with a second identifier (e.g., date of birth or medical record number). The patient identifiers must match the label on the specimen containers. Patient demographics and/or face sheet should be included.

## **ORDERING PROVIDER**

The first and last name of the ordering provider facilitates proper accessioning into Michigan Medicine's laboratory information system.

### **COLLECTION DATE & TIME**

MLabs evaluates specimen viability upon arrival with the specimen collection date and time.

#### 5 **BILLING & INSURANCE**

Indicate the billing party as either client/referring institution or patient/insurance and provide the ICD-10 diagnosis codes which clarify the patient's need for evaluation. Attach patient insurance information, if applicable.

### **REFERRING PROVIDERS**

Having the contact information for the clinician who requested the biopsy, the radiologist/surgeon who performed the biopsy, and the referring pathologist supports care coordination and on-time delivery of patient results.